



JOB SHARE
KS1 TEACHER
FOR PRE-PREP
0.4 FTE

SALARY: ST MICHAEL'S MAIN SCALE
£24,462 - £35,039
DEPENDENT ON EXPERIENCE

(SALARY PRO RATA
£9,784.80 - £14,015.60)

APPLICATION DEADLINE:
9AM 20TH MAY 2019

INTERVIEW DATE:
23RD MAY 2019

KEY STAGE 1 TEACHER – PRE-PREP

St Michael's Prep School is a co-educational day school, rated 'Excellent' by the ISI in March 2017, with 440 children aged 2-13, enjoying a beautiful location, overlooking 90 acres of land. Our state of the art Pre-Prep building sets each child on a learning journey that is rich, active and inspiring. Children continue into the Prep School, taught by a large number of specialist professionals who work throughout the school to provide a rich array of curricular and co-curricular opportunities.

Working within the Pre-Prep, the successful candidate will have QTS and will be able to offer skilled and inspiring teaching, perhaps refined through experience or perhaps as a relatively new entrant, and be excited by the prospect of working in a close-knit team with an outstanding record and reputation. Pre-Prep staff are committed to giving our children the best start in their education. You will be encouraged to enhance our range of after school activities with your additional skills in music, sports, languages, IT or something new!

As part of the St Michael's staff you will have responsibility for the safeguarding and the welfare of the pupils in your care.

You will be highly organised and confident in dealing with parents. You will have bags of initiative and will be a reliable, positive, team player.

Our new teacher needs to be:

Passionate about teaching our Pre-Prep children and able to inspire them. A teacher with a sense of fun and bags of energy and enthusiasm who is also creative and caring would be just right!

Please send a covering letter explaining why you are the ideal candidate for this role, together with a completed teacher application form (downloadable from our website) to:

Kim d'Albertanson at recruitment@stmichaels.kent.sch.uk.

APPLICATION DEADLINE: 9am 20th May 2019

INTERVIEW DATE: THURSDAY 23RD MAY 2019

St Michael's Prep School is committed to safeguarding and promoting the welfare of children and the successful applicant will be subject to an enhanced disclosure through the Disclosure and Barring Service.



JOB DESCRIPTION – KS1 TEACHER

RESPONSIBLE TO:

- KS1 Co-ordinator
- Pre-Prep Deputy Head
- Head of Pre-Prep
- The Head
- Governing Body

KEY RESPONSIBILITIES

Teaching and Learning

- Plan, prepare and deliver inspirational lessons to KS1 children
- Monitor and assess children’s work and maintain all records and reports in line with School requirements.
- Differentiate for the needs of each child and liaise with the Learning Development Manager as necessary.
- Work well with other KS1 teachers to plan the curriculum
- Share your initiative and enthusiasm with Pre-Prep staff and be a reliable, positive member of our team
- To teach the school’s KS1 curriculum as defined, with regard to both style and content outlined in the school documentation; to show a high level of planning and organisation for the effective delivery of the curriculum with an emphasis on child initiated learning.
- To jointly plan and organise appropriate educational trips.

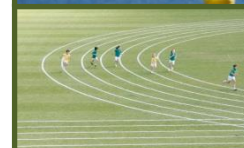
Pastoral Care

- To ensure the well-being, happiness and success of each child
- To promote children’s independence and self-esteem through enabling their success
- Understand the importance of Safeguarding procedures and the welfare of children at all times

Communication

- To treat children at all times in a manner consistent with specific school policies and the broader ethos of the school
- To maintain and foster links with parents / families through formal and informal parents’ meetings and other meetings as necessary

Teamwork



- To participate in all necessary duty rotas within and around the school day
- To co-operate with colleagues in teaching and curriculum planning and to provide cover for teachers as the need arises
- To take part in team meetings, liaising with colleagues to ensure a high level of well-being for all our children.
- To delegate and direct teaching assistants as appropriate
- To maintain an appropriate and professional standard of personal appearance
- To support school policies, procedures and development plans as defined by the school's Senior Leadership Team and Governing Body
- To participate in in-service training as part of career and curriculum development, in line with school needs
- To be in school during the 'school day' and for such additional hours as are necessary to discharge effectively all professional duties
- To have regard to the health and safety of all children, staff, parents and visitors to the school
- To safeguard and promote the welfare of all children
- To have respect for the confidential nature of the post

A full time teaching assistant is employed to work alongside the teacher in each class. We also have dedicated teachers for Music, French and Sports.

PERSON SPECIFICATION

St Michael's Prep School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Our staff need to be:

- Fully qualified and
- eligible to work in the UK
- passionate about working with children
- committed to excellent provision for all children
- great communicators
- organised
- proactive
- efficient
- reliable
- flexible
- great team players
- computer literate

Our Teachers need to have:

- Qualified Teacher Status
- a warm and encouraging manner
- a secure understanding of the progression expected within the National Curriculum
- experience of assessment
- energy

- commitment
- patience
- a love of learning, challenge and personal development
- an enhanced disclosure via the DBS (which the school would organise)
- the ability to form and maintain suitable relationships and personal boundaries with children and young people
- the strength to work with challenging behaviours
- a sense of humour

It would be desirable if the candidate were to have:

- Level 1 Safeguarding Training
- Paediatric First Aid Certificate
- Food Hygiene Level 1 Qualification